

MOULTONBORO SNOWMOBILE CLUB

BYLAWS

(As Amended, May, 2014)

ARTICLE I. PURPOSES AND NAME

Section 1

The name of this Club shall be MOULTONBORO SNOWMOBILE CLUB.

We are a not profit organization and we have tax exempt status under section 501c.4.

The MSC garage is located at 30 Highway Garage Road, Moultonborough NH 03254. Mailing address is PO BOX 118, Moultonborough, and NH 03254. We maintain a website at www.moultonborosmc.org.

Section 2

The purposes of the MOULTONBORO SNOWMOBILE CLUB are:

- A. To educate its members on good conduct, sportsmanship, safety, and conservation practices.
- B. To promote snowmobile-related tourism in the State of New Hampshire and provide opportunities for social gatherings of snowmobile enthusiasts throughout the year.
- C. To work with and support the New Hampshire Snowmobile Association (NHSA) on any legislation that will promote the enjoyment of safe snowmobile activities, without discrimination.
- D. Maintain relationships with landowners to provide a continuous trail network
- E. Develop, maintain, and preserve the NH state trail system within Moultonborough and trails connecting to neighboring clubs and state maintained trails.
- F. When trails are covered by 8" or more of snow, keep trails well groomed.

ARTICLE II. MEMBERSHIP

Section 1 Membership in the Club shall consist of three types to make up the general membership:

- A. Active Members
- B. Honorary Members
- C. Land owner Members

Note: NHSA dues to be paid by MSC for both honorary members, and land owner members.

Section 2

- A. Active membership is open to all adult persons interested in snowmobiling.
- B. Lifetime Honorary Membership may only be granted by a vote of the general membership of the club.
- C. Landowner members consist of Moultonborough property owners which currently allow their land within Moultonborough to be used by the state and club for snowmobiling, at the discretion of the board of directors.

Active Membership, meaning an individual membership consists of one adult person or family membership consisting of two adult persons in one family.

Honorary Membership may be nominated by the Board of Directors and granted by a vote of the general membership of the club. Length of honorary membership shall be determined by the Board of Directors at the time of nomination.

Adult members are 18 years of age and older. Children are considered "family" members, but not active members.

Section 3

All active, honorary, and property owner members will be entitled to one vote.

Section 4

Membership applications will be presented to the club and, upon payment of the entrance dues, the applicant will become an Active Member.

Section 5

- A. A member may resign at any time upon notification to the President who will then delete said member from the roster.
- B. The membership of any active member may be terminated by the Board of Directors if in their opinion; continued membership by the individual would be prejudicial to the best interests of the Club. Such an action by the Board of Directors may be vetoed by a majority vote of the members present and voting at any regular meeting of the Club if the ex-member wishes to appeal it.
- C. Members in good standing will be terminated automatically for non-payment of dues by December 31st of the calendar year.

ARTICLE III. ENTRANCE FEES AND DUES

Section 1

- A. Annual membership dues shall be set by the Board of Directors to be voted on at the Annual Meeting. These dues shall include membership in NHSA paid by MSC.
- B. Dues for the ensuing year shall be payable after June 1st.
- C. Honorary members, and property owner members, are not required to pay dues.

ARTICLE IV. MANAGEMENT

Section 1

The management of the Club shall be vested in the Board of Directors.

ARTICLE V. BOARD OF DIRECTORS

Section 1

- A. The Purpose of the Board of Directors is to perform all desirable and legal functions of the successful operation of the Club within the general interest of the public and the property owners.
- B. The Board of Directors shall consist of up to eleven (11) different members, each of whom shall be an active member of the Club. The President, Vice President, Secretary, and Treasurer. Four directors at large all of whom are elected by the Club. Additional voting members shall be made up of the Past President, Trail Administrator, and the Trail Master.
- C. The Trail Administrator and the Trail Master are appointed by the newly elected Board of Directors but are not board members.
- D. All members of the Board of Directors are responsible for preserving club information and documents and providing such information to the Secretary for official record-keeping. This information shall be updated on a quarterly basis or as updates and renewals are issued.

Section 2

- A. The Board of Directors shall be elected at the Annual Meeting.
- B. The term of office for each member of the Board of Directors is as follows: Officers - one year; Trail Administrator and Trail Master - one year; Directors-at-Large - two years. The Directors at large may not serve more than three consecutive terms. The Immediate Past President will serve for one year following his/her presidency.

Section 3

Should a vacancy occur on the Board of Directors, for whatever reason, the Board may, by a majority vote, elect a successor or successors to fulfill the unexpired portion of the term. This could be a previous director at large that had already served 2 or 3 consecutive terms.

Section 4

The Board of Directors is authorized to conduct any and all financial business of the Club to include employment of whatever personnel they deem necessary, renting facilities for the Club use and making expenditures for services rendered to the Club not to exceed \$6,000. Individual net expenditures over \$6,000 shall require approval from the Board of Directors and the general membership.

ARTICLE VI. OFFICERS

Section 1

The officers of the Club shall be: President, Vice President, Secretary, and Treasurer.

Section 2

The officers shall be elected in accordance with Article IX Elections in this document.

Section 3

The officers shall take office immediately upon being elected and shall hold office for the term described in Article V Section 2 of this document.

Section 4

The President of the Club shall preside at meetings of the Club and at meetings of the Board of Directors, shall appoint such committees as authorized by the Board of Directors, shall be an ex-officio member of all committees, and shall carry on other responsibilities contained in the By-Laws or as directed by the Board of Directors.

Section 5

The Vice President shall assist the President in all duties and in the absence of the President, shall perform all the duties of and have the powers of the President.

Section 6

The Secretary shall be the primary resource of all the Club's records. The secretary is responsible for recording & distributing meeting minutes at the Board of Directors meetings. Storage of other records include but are not limited to membership rosters,

committee lists, financial documents, grant in aid applications, and landowners lists; be responsible for coordinating distribution of all notices; and discharge all normal secretarial functions.

Section 7

A. The Treasurer shall keep the accounts of the Club and have charge of its funds. This includes keeping the Club's funds in a bank authorized by the Board of Directors, making disbursements as directed by the Board of Directors in the normal course of club operations, making a financial report at each board meeting and preparing and submitting an annual report at the annual meeting of the Club. If so voted by the Board of Directors, the Treasurer shall be bonded at the expense of the Club.

B. An audit of the Treasurer's books shall be done at least bi-annually, or, more frequently at the direction of the Board of Directors.

ARTICLE VII. FISCAL YEAR

Section 1

For the 2013-2014 season/year, the fiscal year shall commence on the 1st day of June 2013, and end on the 30th of June 2014. This one fiscal year, will contain 13 months.

For the 2014-2015 season/year, and all subsequent season/years, the fiscal year shall commence on July 1st, and run through June 30th.

ARTICLE VIII. MEETINGS

Section 1

There are four types of meetings: board meetings, membership meetings, the annual meeting and special meetings.

A. Board Meetings – The board of director's shall meet on a monthly basis throughout the year, but can be suspended at the discretion of the board.

B. Membership Meetings – The membership meetings are held periodically as determined by the board throughout the active season.

C. The annual meeting of the members of the Club shall be held at a time and place designated by the Board of Directors. This shall be the last meeting of the fiscal year.

D. Special Meetings are defined in section 4.

Section 2

Meetings of the Board of Directors shall be at the call of the President of the Club who shall also be the President of the Board of Directors. Special meetings of the Board may be called by a majority of the Board.

An effort to notify all members of the Board of Directors shall be made before a special Board of Directors meeting can be held. A quorum at a Directors meeting shall consist of at least ½ of current active board members.

Section 3

Notices of all meetings shall be prepared and distributed under the direction of the President.

Section 4

Special meetings may be called by the Board of Directors, the President, or by any group of seven (7) active members by giving (five days) notice to all club members of the time, place, and purpose of such special meeting.

Section 5

Any formal action taken at any meeting of the membership shall require a majority of those active members present. Fifteen (15) active shall be needed to make a quorum and legal meeting.

ARTICLE IX. ELECTIONS

Section 1

At least two months prior to the annual meeting the Board of Directors will appoint a Nominating and Tally committee of three (3) persons. This committee will then draw up a Slate of Officers for the ensuing year. Along with these names they will include one or more names for Director at Large for two (2) years.

- A. Only (2) Directors at Large will be elected each year unless there is an unexpired term to fill.

Section 2

At the last regular meeting before the annual meeting the Nominating and Tally Committee will present the proposed Slate of Officers to the meeting after which nominations from the floor will be accepted and included on the Ballots.

Section 3

Official ballots shall be prepared and sent to all members of the Club. These ballots shall have the names of the candidates thereon, and a space provided for marking after each candidate's name or the insertion of a write-in vote. The ballots shall be sent fifteen (15) days prior to the annual meeting.

Section 4

The ballots shall be returned no later than when the annual meeting is called to order. The ballots will be opened and tallied by the end of old business by a person designated by the board of directors. The results of the election will be given to the President by the end of old business, who will make known the results prior to opening the meeting to new business. Upon completion of all old business, the outgoing President will hand over the chair to the President-elect and retire.

Section 5

Should a tie for the position of an Officer and/or a Director occur, it shall be decided by secret written ballot at the time of the annual meeting by those present. The vote will be a simple majority.

ARTICLE X. AMENDMENTS

Section 1

These By-Laws may be amended by the affirmative vote of the majority of those present and voting at any meeting held within 90 days after the change has been announced and discussed at a regularly scheduled meeting, provided that amendment has been made available to the general membership at least 30 days prior to the vote.

ARTICLE XI. TERMINATION OF CLUB

Section 1

If the Club should fail to hold any meetings for two (2) consecutive years or if the membership roster falls below 30 people, the Club shall disband and all assets remaining after all debts have been paid will distributed to one or more non-profit charitable organizations designated by the remaining members.

Revised May, 2014

Revised December, 2006

Revised May, 2006

Revised 2000

Revised 1996